

**ADOPTED BY-LAWS
JOSEPHINE COUNTY CITIZEN INVOLVEMENT COMMITTEE
SEPTEMBER 1978
AMENDED 1993**

ARTICLE I - NAME AND PURPOSE

1. NAME: The name of this committee shall be Josephine County Citizen Involvement Committee, (CIC).
2. PURPOSE: This Committee shall provide a forum for the residents of Josephine County on matters pertaining to land use, land use planning, zoning, comprehensive planning, and community development. Furthermore, this organization shall have the responsibility of making decisions regarding Citizen Advisory Committees*, (CAC), procedural issues (either on an individual level upon request or on a countywide level as deemed appropriate by a majority vote of the CIC).
3. FUNCTIONS:
 - a. Community Forum: The CIC will identify areas of countywide concern and after appropriate hearings and discussion, will make recommendations to pertinent agencies, commissions, and/or organizations. In hearings, appropriate notice will be provided twenty (20) days prior to the hearing.
 - b. CAC Procedures: The CIC will have the responsibility for hearing and making decisions on internal or joint CAC level procedural disputes or questions. The CIC will not intervene or arbitrate in CAC internal affairs except by a majority vote of the board or the presentation of ten (10) signatures on a petition. Additionally, the CIC shall address procedural questions that have countywide implications.

ARTICLE II - MEMBERSHIP

1. MEMBERS: Shall be comprised of the members of the Josephine County Rural Planning Commission:
2. TERM: CIC membership shall be consistent with the term of appointment for the Rural Planning Commission member.

ARTICLE III - CAC ELECTIONS

1. ELECTION: CAC Board members shall be elected by their CAC areas throughout the County. Each CAC will then elect or appoint from the Board representatives and designate alternate members for each CAC area. The following are the procedures to be followed:
 - a. The elections shall be open to qualified voters of each CAC area.
 - b. Voters must be verified residents or property owners of the CAC area. There shall be an identification check at the time of polling using such verification as drivers license, landlord's statement, and/or property tax statement.
 - c. Absentee ballots shall be accepted for CAC elections. There will be only one ballot per qualified voter, with the marked ballot folded and inserted into an envelope. The voter will then sign their name, current address, and where appropriate, identification of owned property in the CAC area, across the edge of the sealed envelope. This envelope may then either be mailed, or given to a second party to be delivered to the election place so that it arrives no later than the time of the election. Once it has been verified that the ballot was from a qualified voter, the envelope shall be opened and the folded ballot included with the rest of the uncounted ballots.
 - d. Elections shall be well publicized through newspaper publication and/or mail notification (Grants Pass Daily Courier, Illinois Valley News).
 - e. Elections shall be held annually in a local community building, or wherever regular elections are held for that area.
 - f. Nominations will open at a regular meeting prior to the election date (nominations may be submitted by sealed letter, but the nominee must know of and accept the nomination. If nominees are not able to attend, nominees shall endeavor to have a statement of policy presented at the meeting. Nominees must be informed of the requirement of the office). Nominations from the floor may be accepted at the night of the elections.
 - g. The election will be run by a non-partisan volunteer group with a minimum of two persons. A CAC member not in contest must be present to verify board election results.
 - h. Election results will be made public information within seven (7) to fourteen (14) days. A copy of the results must be submitted to the Planning Office for record.

ARTICLE IV - RECALL AND/OR REMOVAL OF CAC MEMBERS

1. CAC RECALL: Recall of any board members may be effected by a majority vote in a special election held according to the standard election procedure listed in Article IV:
 - a. A petition for recall must be submitted to the CAC and to the Josephine County Planning Office.
 1. The petition must clearly state the reason(s) for recall, and the statement must be based on fact.
 2. The petition must be signed by a minimum of twenty five (25) verified residents or property owners of the CAC area.
 - b. The person(s) being recalled must have the opportunity to present his/her/their case against recall to the electorate of the area.
 - c. The CAC board members will appoint a new representative(s) by a majority vote at a public meeting for the completion of the unexpired term.

ARTICLE V - MEETINGS

1. REGULAR MEETINGS: The CIC shall hold a public meeting at least once a year as part of a regularly scheduled meeting of the Rural Planning Commission, which shall be publicized twenty (20) days prior to the meeting.
2. QUORUM: A quorum will consist of a majority of the members of the CIC.

ARTICLE VI - AMENDMENT OF THE CIC BY-LAWS

The by-laws may be amended by a 2/3 vote of the quorum present. Notice of the proposed amendment, when it will be heard, and a copy of the text of the proposed amendment shall be sent to all certified CACs at least twenty (20) days prior to the hearing.

ARTICLE VII - BOUNDARY ALTERATION

Boundaries may only be altered by a 2/3 majority vote of active members of the CIC. This vote may only be held by:

1. A request signed by all of the elected board members of every CAC involved; or,
2. Upon the presentation of a petition with twenty five (25) signatures of area residents that clearly state the reasons for the change and specifically identifies the proposed boundaries.
3.
 - a. The CIC may use this as the basis for taking a vote; or,
 - b. May establish a number of public hearings in the area to determine appropriateness; or,
 - c. Request the Planning Office mail out a questionnaire developed by the CIC to residents of the affected area; or,
 - d. Take any other action, or combination of actions, that would establish a basis for taking such a vote.